First Baptist Church
653 Luetkenhaus Blvd.
Wentzville, MO 63385
Phone: 636.327.8696
Fax: 636.327.4984

VOUCHER

Check to be made out to:

Address:

Purpose of this voucher:

☐ For approval

☐ For payment

Voucher Date:	Requested By:	Budget Line #:	Request Team:	Date Needed:

Qty	Item #	Description	Unit Price	Total Price

Ministry Team Leader Signature: **Date:**

Church Administrator Signature: **Date:**

Sub-total:	
Tax:	
Freight:	
Misc:	
Bal. Due:	